

Information for Pharmacists

**Claims Submission Procedure –
Claims with Cost Exceeding \$9,999.99**

Effective August 18, 2017

Please include this Procedure in your Drug Programs Information Network (DPIN) Manual under Section 4: Claims Submission.

- This process should only be used when the total claim, as written by the prescriber, will exceed \$9,999.99.

Procedure:

- Whenever drug costs of \$9,999.99 are exceeded, a DPIN message (D6, Maximum Cost is exceeded) will be issued and sent back to the pharmacy.
- In order to allow for online adjudication, claims that will exceed \$9,999.99 must be divided and processed as separate transactions as follows:
 - The first transaction should be submitted using the DIN for the product. The quantity should be adjusted to ensure the total cost of the claim, including acquisition cost, and professional fee, does not exceed \$9,999.99.
 - Any subsequent claim, if required, can be transmitted to pay the acquisition cost. No additional professional fee should be applied to any subsequent claims.

Example: A client provides a pharmacy with a prescription that has a 28-day total drug ingredient cost of \$25,000. This should be entered into DPIN in the following manner:

Claim Date	Dispense Date	Days' Supply	Quantity	Ingredient Cost	Professional Fee**	Prescription #
2017 08 18	2017 08 18	10	10	\$8,928.57	\$20.00	1
2017 08 18	2017 08 18	10	10	\$8,928.57	\$0.00*	2
2017 08 18	2017 08 18	8	8	\$7,142.86	\$0.00*	3

*should your computer program not allow for an entry of \$0.00 – please enter the Professional Fee as \$19.98 on line 1, \$0.01 on line 2 and \$0.01 on line 3

**PDP Audit Investigation Unit has identified situations in which pharmacies are unaware that their software automatically enters a professional fee for each claim. Pharmacies are reminded to check with their software vendor to ensure this is rectified.

Days' Supply:

The days' supply should be split into quantities that allow for the minimum number of claims given the per unit ingredient cost. For example:

- if a client attends your pharmacy on August 1, 2017 to get their 28-day prescription filled & it has a cost of \$25,000, it would be split into three (3) claims of 10, 10 and 8 days' supply.
- if a client has a 28-day prescription with a cost of \$12,000, it would be split into two (2) claims of 14 and 14 days' supply.

Claim Date/Dispense Date:

The dates entered should be the same date that the prescription was filled. For example – if the client attends your pharmacy on August 1, 2017 to get their 28-day prescription filled & it has a cost of \$25,000 – enter the date 2017 08 01, three (3) consecutive times.

Ingredient Cost:

The ingredient cost is the total drug ingredient cost paid divided by the quantity noted under that column. For example – $\$25,000/10 = \$8,928.57$ and $\$25,000/8 = \$7,142.86$.

Professional Fee:

Only one (1) professional fee will be accepted for remuneration and this should be included in the 1st claim. \$0.00 should be entered in every subsequent claim for the relevant prescription. If \$0.00 is not possible (depending on the software used), subtract \$0.01 for each additional claim from the original professional fee claim.

Claim Date	Dispense Date	Days' Supply	Quantity	Ingredient Cost	Professional Fee	Prescription #
2017 08 01	2017 08 01	10	10	\$8,928.57	\$19.98	1
2017 08 01	2017 08 01	10	10	\$8,928.57	\$0.01	2
2017 08 01	2017 08 01	8	8	\$7,142.86	\$0.01	3

Prescription #:

Pharmacies must use a different prescription number for each claim. If this is not done – a duplicate claim message will be received on the second and third claim.

If your questions are not answered by reviewing the Claims Submission Procedures and FAQs posted at:
<https://www.gov.mb.ca/health/pharmacare/healthprofessionals.html>

Please send an e-mail to PDPIInfoAudit@gov.mb.ca.